

registration of a death

All deaths are registered by the local council. The funeral director notifies the Council Registrar with the contact details of the next-of-kin and the Registrar will ring shortly afterwards to take the relevant details of the deceased. Unless the matter has been referred to the coroner, registration will be done soon after the passing of a loved one.

If the coroner is involved-

If the cause of death is unclear, or the deceased had not seen a doctor within 28 days, the matter may be referred to the coroner. Preliminary funeral arrangements can still be made and we can finalise details once consent has been obtained from the coroner. The Council will register the death once they receive the appropriate paperwork from the coroner.

You can register a death if you are...

- The Executor / Administrator of the estate.
- A relative (including relatives by marriage / civil partnership).
- A person present at the death.
- A person finding / taking charge of the body.
- A person living in and responsible for accommodation where death occurred.
- A person responsible for the public building where death occurred.
- A person taking care of the funeral arrangements.

The person registering needs to know certain details about the deceased-

- Forename(s) and surname
- Date + place of death (address)
- Date + place of birth
- Marital status
- Maiden name (if applicable)
- Forename(s), surname + occupation of partner
- Details of the deceased's GP
- Pension details (exc. state pension)
- Details of their parents (if known)

documents you will receive

Once you register the death, the registrar will provide some important documents-

- **GR021** – gives permission for burial / cremation application. Give this form to us if received from the council. *(If burial is in a council cemetery, they will retain this form).*
- **36/BD8 REGISTRATION OF DEATH** – for social security purposes if the deceased received a State Pension, or other benefits. Fill out and return to the Social Security Agency.
- **DEATH CERTIFICATE** – (£) needed by will executor, administrator, for pension claims, insurance policies, bank accounts etc. **Advisable to buy at least 2 copies.** *(Additional copies bought later will be more expensive).*